



Welcome to voicebusiness 2017

exceptional
communication skills training

“Probably some of the most innovative training available in Scotland – courses that not only inspire you to do it but give you the practical knowledge to succeed.”

Scott Parsons, Director of Strategy & Marketing, The Glasgow School of Art

We work 121, 221, with individuals and groups: training and coaching in presenting and public speaking, pitching, networking and video presenting. We offer public and bespoke group courses in voice, speaking up in meetings, giving difficult messages, presentation and media and much more. All courses may also be booked in-house. See our website for lots more information - www.voicebusinesstraining.co.uk

Public Courses 2017

STAND & DELIVER

One-day presentation and public speaking skills course
Thursday 23rd March 9.15 – 5.00
CCA, 350 Sauchiehall Street, Glasgow G2 3JD

Learn techniques borrowed from the theatre and adapted to the business world. Abandon standing in front of audiences reeling off lists of facts! You can learn to be a lot more interesting than that. Working in a small group, you will explore how to prepare yourself and control your nerves, posture and breathing; how to warm up and extend the capacity of your voice; how to convey positive and confident body language; how to enhance delivery and control your pace; think about who the speech or presentation is for and how that affects your structure and format. Lots of practice means you emerge at the end of the day able to present without crutches, aids or slides, but really communicating with your audience.

I would like to reserve a place on **Stand & Deliver** @ CCA

£399 + VAT

Two Tapas together (or separately!)

Short courses for people with taste but little time
Thursday 24th October
The Festival Theatre, 13– 29 Nicolson Street, Edinburgh EH8 9FT

Personally Speaking - 10am-1pm

Personally Speaking is not about making speeches, it's about understanding the factors that influence day-to-day communication: what your voice and body language are telling others, how we all interpret what we think others mean, how to listen, react and build rapport. When you think and act positively you boost your own confidence, hold your own and take control of your own communication.

I would like to reserve a place on **Personally Speaking** @ The Festival Theatre

Productive Networking - 2pm-5pm

How to enjoy networking and make the most of your opportunities. Enter a room with confidence and join a group; start conversations and make others feel good in your company so they feel good about you. Describe what you do, in plain and understandable English, circulate and move on without feeling you are causing any offence. Make real and lasting contacts and follow up with the same light touch.

I would like to reserve a place on **Productive Networking** @ The Festival Theatre

The more tapas you buy, the less you pay.

Course fee £199 + VAT. If you buy the second course at the same time, the second course costs £179 +VAT.

NAME	JOB TITLE
ORGANISATION	
ADDRESS	
TEL	FAX
EMAIL	
Send Invoice to: (If different to above)	

Place/s reserved immediately and confirmed on receipt of your fee

Please complete, scan + email / post / fax to: voicebusiness, 350 Sauchiehall Street, Glasgow G2 3JD, Scotland

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